



Lane Arts Council
VOLUNTEER AND INTERN APPLICATION

GENERAL INFORMATION

Please answer all questions completely.

Name (Last, First) _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-Mail: _____

I. Area of interest: Please check the Volunteer and/or Intern position for which you are applying

Volunteer & Internship Opportunities

- First Friday ArtWalk, Fundraising/Development, Administration, Other, Community Arts Grants, Arts Education, Public Relations, Arts Advocacy, Marketing/Social Media, Project Documentation

II. Hobbies: Describe hobbies, skills, interests and other information relative to the Volunteer or Intern position you are interested in.

Three horizontal lines for writing hobbies and interests.

III. Availability: Please list the times you are available to Volunteer or Intern. (e.g.= Mon/1-4 pm)

Table with 6 columns (Morning/Afternoon, Monday-Friday) for listing availability.

GENERAL INFORMATION (continued)

IV. Experience: Have you had any volunteer or Intern experience before? Yes No

Position _____ Organization _____

Duties: _____

V. Language: If you speak and/or write any other language, list the language(s). Also describe your level of fluency. _____

VI. Additional information: Feel free to add any other information that you would like us to know. _____

VII. What are your goals for this internship/volunteer experience?

EDUCATION

Circle last grade completed

Grade School	5	6	7	8	College	1	2	3	4
High School	9	10	11	12	Graduate School	1	2	3	4

Degree(s) _____

Major(s) _____

Thank you for your interest in Lane Arts Council. If you have any questions, please contact Lane Arts Council at 541.485.2278 or lanearts@lanearts.org.

Please attach a current cover letter and resume with the completed application and submit to:

Stacey Ray, Program and Communications Coordinator
Lane Arts Council
1590 Willamette, Suite 200, Eugene, OR 97401
stacey@lanearts.org

EMERGENCY INFORMATION SHEET

Start Date _____

Person to Contact in Case of Emergency _____

Phone _____ Relation to you _____

Any special conditions we need to know about? _____

Please list any additional information about yourself that will help us help you in an emergency:

VOLUNTEER/INTERN ACKNOWLEDGEMENT

The information in this application is true and complete. I have not knowingly withheld any information. I also understand that if I become a Volunteer or Intern at Lane Arts Council, a commitment to upholding the mission of Lane Arts Council and respecting the work environment will be expected. I understand I may be working with confidential files and information. I agree to respect the confidential nature of this information.

As a Volunteer or Intern at Lane Arts Council, I agree to the following guidelines and policies of Lane Arts Council. In addition I consent to emergency medical attention in the event that I am unable to give my consent.

Signature of Volunteer/Intern

Date