



LANE ARTS COUNCIL

Artist Grant Budget Example

This document provides two example budgets for Artist Grant applicants to reference. These are simply examples; your proposed budget will not have the same revenue or expense items or amounts.

Example #1:

PROPOSAL BUDGET

Proposal Revenue

List all cash or donated (in-kind) contribution sources you will put toward your total proposal cost. Indicate whether the contribution is confirmed or projected. (Examples: applicant cash, other grants, fundraisers, sponsorships, event ticket sales, work or merchandise sold, etc.) In your first line, include the amount of funding you are requesting from LAC and mark it as Projected.

	Item	Projected or Confirmed?	Cash	In-Kind
1	LAC Artist Grant Request	Projected	2000	
2	Sponsorship from [insert local business name]	Confirmed	500	
3	Grant request from [insert grantor name]	Projected	1000	
4	Contributions to GoFundMe account	Projected	500	
5	Rehearsal space for 10 hours at [insert venue name]	Confirmed		1000
6	Art supply contribution from [insert business name]	Confirmed		500
	TOTAL <i>Total in-kind and cash revenue in each column:</i>		4000	1500

Proposal Expenses

List all expenses directly related to the total cost of what you are proposing. (Examples: artist fees, supplies/materials, registration fees, marketing costs, ASL interpretation and Access services, other purchases, etc.).

	Item	Cash	In-Kind
1	Applicant artist fees – 100 hours at \$20/hour	2000	
2	Collaborator artist fees – 50 hours at \$20/hour	1000	
3	Event poster and flyer printing from [insert business name]	100	
4	Event insurance from [insert insurance provider name]	100	
5	Equipment rental from [insert rental business]	500	
6	Performance space at [insert venue name]	300	
7	Rehearsal space for 10 hours at [insert venue name]		1000
8	Art supplies from [insert business name]		500
	TOTAL <i>Total your in-kind and cash expenses in each column:</i>	4000	1500

Please Note: Total Proposal Revenue must equal Total Proposal Expenses in both Cash and In-Kind categories.

Example #2:

PROPOSAL BUDGET

Proposal Revenue

List all cash or donated (in-kind) contribution sources you will put toward your total proposal cost. Indicate whether the contribution is confirmed or projected. (Examples: applicant cash, other grants, fundraisers, sponsorships, event ticket sales, work or merchandise sold, etc.) In your first line, include the amount of funding you are requesting from LAC and mark it as Projected.

	Item	Projected or Confirmed?	Cash	In-Kind
1	LAC Artist Grant Request	Projected	2000	
2	Marketing materials from [insert business name]	Confirmed		500
	TOTAL <i>Total in-kind and cash revenue in each column:</i>		2000	500

Proposal Expenses

List all expenses directly related to the total cost of what you are proposing. (Examples: artist fees, supplies/materials, registration fees, marketing costs, ASL interpretation and Access services, other purchases, etc.).

	Item	Cash	In-Kind
1	Applicant artist fees – 50 hours at \$20/hour	1000	
2	Equipment purchase of [insert equipment type] from [insert business name]	1000	
3	Marketing materials from [insert business name]		500
	TOTAL <i>Total your in-kind and cash expenses in each column:</i>	2000	500

Please Note: Total Proposal Revenue must equal Total Proposal Expenses in both Cash and In-Kind categories.